

APPENDIX E

Ser	Description	Progress
1.	Elected Ward Member	Completed
2.	Democratic Services Member	Completed
3.	Democratic Services Chair	Completed
4.	Scrutiny Member	Completed
5.	Scrutiny Chair	Completed
6.	Audit Committee Member	Submitted to committee for consideration
7.	Audit Committee Chair	Submitted to committee for consideration
8.	Standards and Ethics Committee Member	Submitted to committee for consideration
9.	Standards and Ethics Committee Chair	Submitted to committee for consideration
10.	Chair of the Council	Draft to be developed further
11.	Chair/Member of a Regulatory Committee or individual role descriptions for: <ul style="list-style-type: none"> • Licensing Committee • Planning Committee • Public Protection Committee 	Draft version of Role descriptions for these role have been gathered from other LA's and are being updated to reflect Cardiff specific requirements
12.	Leader/ Deputy Leader	Liaison with Leader/ Deputy Leader and Cabinet Office required
13.	Cabinet Member / Assistant Cabinet Members	Liaison with Cabinet Members and Cabinet Office required
14.	Leader/ Deputy Leader of the Opposition	Liaison with relevant Group Leaders required
15.	Local Authority School Governor	Draft version of Role descriptions for these role have been gathered from other LA's and are being updated to reflect Cardiff specific requirements
16.	Local Authority School Governor Panel	
17.	Member Mentor	Draft to be developed
18.	Chair/Member Constitution Committee	To be created
19.	Chair/Member Council Appeals Committee	To be created
20.	Chair/Member Employment Conditions Committee	To be created
21.	Chair/Member Pensions Committee	To be created
22.	Chair/Member Appointment Committees	To be created
23.	Lord Mayor/Deputy Lord Mayor	Draft to be developed further
24.	Party Group Whip	To be created